

ASTORIA SCANDINAVIAN MIDSUMMER FESTIVAL ASSOCIATION

PO BOX 34

ASTORIA, OR. 97103

Email: scanfestbooths@gmail.com

Website: www.astoriascanfest.com

VENDOR INFORMATION

The Astoria Scandinavian Midsummer Festival Association (ASMFA) is in the process of planning our 2026 festival. This year's festival dates are: **June 19, 20 & 21, 2026**. Completed applications and payment are due no later than **April 30th, 2026**. Applications will not be accepted if they are not complete and if full payment has not been received by the due date above.

LOCATION:

The ASMFA will be held at: Clatsop County Fairgrounds
92927 Walluski Loop, Astoria, OR. 97103

To submit your application please click on the following link (or copy and paste in your browser): <https://astoriascanfest.com/events/vendors/> scroll down to "ONLINE APPLICATION". Fill out the application and you will then be directed to PayPal to pay your booth fees. Submitting your application online is preferred, but if you're unable to use this method, there is also a printable version available on the website.

BOOTH REQUIREMENTS:

Our festival makes every effort to offer as much authentic Scandinavian culture as possible. We encourage vendors to dress in Scandinavian attire and to decorate their booths with Scandinavian décor, if possible. Booths representing handmade, quality items are given priority. We accept craft, food, and informational booths. All vendors will be provided an indoor space that corresponds with the information on your application. Booths must be manned at all times. Covers or canopies over booth is NOT permitted.

BOOTH DESCRIPTION:

- Booths are divided by white, wood partitions that are partially decorated with cedar and birch.
- Vendors may hang décor and other items on the partitions, but all staples, tape, and décor must be removed by vendor at the conclusion of the festival.
- Black curtains hang behind each booth.
- Bring your own: staple guns, pliers, extension cords, and other supplies you may need to set-up/tear-down your booth.
- Included with your Booth fee is:
 - **Four (4) Admission Wristbands** (if additional wristbands are needed, they may be purchased for the regular admission price of \$10.00 each at the festival)
 - **One (1) 6-Ft Table**
 - **One (1) Weekend Vendor Parking Pass**

The above will be provided to you upon Check-in at the festival. All booth vendors/volunteers **MUST** wear an Admission Wristband during festival hours.

- Booth sizes available:
 - Minimum booth size: 10 x 10, each additional foot (width) = \$15/ft
 - Corner booths available for additional fee of \$75.00
 - Information/Non-Profit booth size: 10 x 10 (see restrictions below)

INFORMATION/NON-PROFIT BOOTHS ONLY:

- Non-Profit organizations (distributing information only) may request a booth at no cost. Paying vendors will be given priority if spaces are limited.
- Information booths may not sell any products and/or services.
- Information must be related to Scandinavia and/or Northwest history/area
- Information booths will be placed where space is available and will include one 6-ft table
- Electricity available if needed for a fee (see Electricity Fees on Application page)

BOOTH SET-UP / CHECK-IN and CHECK-OUT / *HOURS OF OPERATION:

Thursday: 2:00pm – 6:00pm - SET-UP & CHECK-IN

Friday: 9:00am – 1:30pm - SET-UP & CHECK-IN

*Friday: 2:00pm – 6:30pm

*Saturday: with Special Event: 9:00am – 6:30pm (see “Saturday” explanation below) **2026-No Event**

***Saturday: without Special Event: 9:00am – 7:00pm** (see “Saturday” explanation below)

*Sunday: 9:00am – 3:00pm

Sunday: **3:00pm** – 6:00pm - TEAR-DOWN & CHECK-OUT

- ASMFA does not contract with a security company. Each vendor is responsible to secure their own items during the event. (Please see “**Saturday**” below for an exception to this rule.)
- Booth Set-Up is allowed **only** during the above designated times, unless special arrangements have been agreed upon with the booth committee.
- Booth space is NOT to exceed requested booth size. Placing racks/stands/decor, etc. beyond the measurements of your booth will not be permitted.
- Friday: Doors to the Arena (location of booths) will be locked after evening coronation.
- Saturday and Sunday: Doors to the Arena will be opened at approximately 8:00am for vendors to prepare for the day.
- **Saturday:** the closing time for booths will depend on if there is a “Special Event” scheduled for Saturday evening in the Arena. If there is a Special Event, booths and the arena will close promptly at **6:30pm**. Doors will reopen for the Special Event at approximately 6:45pm. The Festival Association will have a professional Security Service to provide security throughout the duration of the event. Once the event is over and the arena has been cleared-out, the area will be locked. If there is **not** a Special Event taking place Saturday evening, booths will remain open until 7:00pm. Please see www.AstoriaScanFest.com for more information.
- **Note:** Booths may **NOT** be dismantled prior to **3:00pm** on Sunday. If you sell out of your product(s), please place a sign in your booth that simply says “SOLD OUT”.
- **BOOTH ACCEPTANCE:** We will be notifying applicants on the 15th and last day of each month, beginning Feb. 1, 2026, of their application status.
- **Booth placement will be finalized by Monday, May 25th, 2026 after which a detailed letter with final information will be sent.**
- If you have any questions, please feel free to contact the booth committee.
(Email: scanfestbooths@gmail.com).

VENDOR RESPONSIBILITIES:

- Food Booths – please check with the Clatsop County Health Dept for food handling requirements. To contact the Health Dept please call (503)325-8500.
- Each booth **MUST** have a person with a valid food handler's permit occupying the booth at all times. (To obtain a permit contact your local Health Dept or go to www.orfoodhandlers.com)

****CANCELLATIONS:**

- For a **FULL REFUND**, your cancellation must be received (*post marked*) by **June 1st, 2026**.
- If your cancellation is received (*post marked*) **after** June 1st, 2026, **no refund** will be given

ELECTRICITY:

- List ALL electrical needs (appliances, lights, calculators, etc.)
- List the **WATTAGE** (Amps x Volts) of each appliance, this information **MUST** be included with your application. (see Appl. Pg 2)
- Electricity is provided on a first come/first serve basis.

PAYMENT OPTIONS:

- **PayPal:** (*preferred method*)
 - go to <https://astoriascanfest.com/events/vendors/> scroll down to “ONLINE APPLICATION”.
 - Fill out the application and you will be directed to our PayPal account to finalize your order.
- **Check & Mail:**
 - Fill out application
 - Make check payable to: ASMFA, **in memo write BOOTH FEE.**
 - Mail check and application to: ASMFA - PO Box 34 - Astoria, OR 97103
- **Scan & Mail Check:**
 - Fill out your application, scan it, and email to scanfestbooths@gmail.com
 - Make check payable to ASFMA, in memo write: **BOOTH FEE & Vendor name**
 - Mail check to: ASMFA - PO Box 34 - Astoria, OR 97103
 - Your application will not be considered complete until payment is received.

RV PARKING / CAMPING:

The Clatsop County Fairgrounds no longer has RV hookups by the event center building. All RV parking is now located in the gravel parking lot across the road from the event center.

(change effective: Jan. 2022 made by Clatsop County Fairgrounds Board)

If interested in RV parking, please check “yes” on the application under RV Parking and Camping.

- If applying online, fill out the “Application for Vendor RV Parking” form. The fee will be added to your total PayPal balance.
- If applying in written form, please fill out the “Application for Vendor RV Parking” form. Mail full payment with: Vendor Application, Electrical form (if needed), and Application for Vendor RV Parking form to:
 - ASMFA, PO Box 34, Astoria, OR 97103

Sincerely,
Astoria Scandinavian Midsummer Festival Association